

Resolution No. 06-11-2013-01

RESOLUTION AUTHORIZING THE APPOINTMENT AND REDESIGNATION
OF A CERTIFYING OFFICER FOR PURPOSES OF THE PUBLIC EMPLOYEES'
RETIREMENT SYSTEM (PERS)

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has paid employees and officials eligible for enrollment in the Public Employees' Retirement System (PERS); and

WHEREAS, said eligible individuals have been enrolled in said retirement system; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is charged with the administration of the eligible employees' and officials' contribution and accounts and the contribution of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey; and

WHEREAS, Barry J. Osborn, C.P.A., has been serving in said capacity; and

WHEREAS, effective June 11, 2013, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined to reorganize its operational structure and in doing so shall redesignate its Administrator and Certifying Officer; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined that in order to fulfill its mandated responsibility, it is necessary to appoint an Administrator and Certifying Officer; and

WHEREAS, the redesignated Administrator and Certifying Officer shall be delegated the authority to act for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to all matters pertaining to the Public Employees' Retirement System.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, that it hereby rescind or otherwise revoke the appointment of Barry J. Osborn, C.P.A., as Administrator and Certifying Officer, effective June 11, 2013, for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to any and all issues pertaining to the Public Employees' Retirement System of New Jersey in the Division of Pensions and Benefits of the Department of Treasury; and

BE IT FURTHER RESOLVED, that it designate and appoint, Kate Sendzik Haines, Esq., in Barry J. Osborn's place and stead as Administrator and Certifying Officer, effective June 11, 2013, for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to any and all issues pertaining to the Public Employees' Retirement System; and

BE IT FURTHER RESOLVED, that said Kate Sendzik Haines, Esq., shall be empowered to bind or otherwise obligate the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to fulfilling its mandated responsibilities as same pertains to PERS and employee and officer members; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith are hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

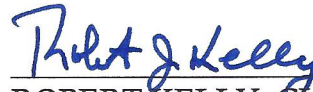
CERTIFICATION

I, ROBERT KELLY, Clerk of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true and compared copy of this original Resolution now on file and of record in the District office which was duly adopted at a public hearing held on the 11th day of June, 2013.

I do further certify that the said Board of Fire Commissioners of Fire District No. 4, Township of Wall, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 4 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, on this 11th day of June, 2013.



ROBERT KELLY, CLERK
Board of Fire Commissioners
Fire District No. 4
Township of Howell

Resolution No. 06-11-2013-02

RESOLUTION AUTHORIZING THE APPOINTMENT AND DESIGNATION
OF A SUPERVISING OFFICER FOR PURPOSES OF THE PUBLIC
EMPLOYEES' RETIREMENT SYSTEM (PERS)

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has paid employees eligible for enrollment in the Public Employees' Retirement System (PERS); and

WHEREAS, said eligible individuals have been enrolled in said retirement system; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is charged with the administration of the eligible employees' contribution and account and the contribution of the Board of Fire Commissioners of Fire District No. 3, Township of Wall, County of Monmouth, State of New Jersey; and

WHEREAS, Kate Sendzik Haines, Esq., effective June 11, 2013, will be serving in said capacity as Certifying Officer to administer said contributions and account; and

WHEREAS, effective June 11, 2013, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined to reorganize its operational structure and in doing so shall designate its Supervising Officer who shall oversee the Certifying Officer; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined that in order to fulfill its mandated responsibility, it is necessary to appoint a Supervising Officer; and

WHEREAS, the designated Supervising Officer shall be delegated the authority to act for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to all matters pertaining to the supervision of its Certifying Officer under the Public Employees' Retirement System.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, that it designate and appoint, Barry J. Osborn, C.P.A., Board Auditor, as Supervising Officer, effective June 11, 2013, for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to any and all issues pertaining to the Public Employees' Retirement System and supervision of the Board Certifying Officer; and

BE IT FURTHER RESOLVED, that said Barry J. Osborn, C.P.A., shall be empowered to bind or otherwise obligate the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to fulfilling its mandated responsibilities as same pertains to PERS and employee members; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith are hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.


CERTIFICATION

I, ROBERT KELLY, Clerk of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true and compared copy of this original Resolution now on file and of record in the District office which was duly adopted at a public hearing held on the 11th day of June, 2013.

I do further certify that the said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 4 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, on this 11th day of June, 2013.



ROBERT KELLY, CLERK
Board of Fire Commissioners
Fire District No. 4
Township of Howell

Resolution No. 06-11-2013-03

RESOLUTION AUTHORIZING THE APPOINTMENT AND DESIGNATION
OF A CERTIFYING OFFICER FOR PURPOSES OF THE DEFINED
CONTRIBUTION RETIREMENT PROGRAM (DCRP)

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has paid employees/officers eligible for enrollment in the Defined Contribution Retirement Program (DCRP); and

WHEREAS, said eligible individuals will be enrolled in said retirement system; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is charged with the administration of the eligible employee's contribution and account and the contribution of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey; and

WHEREAS, effective June 11, 2013, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined to reorganize its operational structure and in doing so shall designate its Administrator and Certifying Officer; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined that in order to fulfill its mandated responsibility, it is necessary to appoint an Administrator and Certifying Officer; and

WHEREAS, the designated Administrator and Certifying Officer shall be delegated the authority to act for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to all matters pertaining to the Defined Contribution Retirement Program (DCRP).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, that it designate and appoint Kate Sendzik Haines, Esq., as Administrator and Certifying Officer, effective June 11, 2013, for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to any and all issues pertaining to the Defined Contribution Retirement Program (DCRP); and

BE IT FURTHER RESOLVED, that said Kate Sendzik Haines, Esq., shall be empowered to bind or otherwise obligate the Board of Fire Commissioners of Fire District No. 4, Township of

Howell, County of Monmouth, State of New Jersey, relative to fulfilling its mandated responsibilities as same pertains to DCRP and employee/officer members; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith are hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

CERTIFICATION

I, ROBERT KELLY, Clerk of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true and compared copy of this original Resolution now on file and of record in the District office which was duly adopted at a public hearing held on the 11th day of June, 2013.

I do further certify that the said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 4 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, on this 11th day of June, 2013.



ROBERT KELLY, CLERK
Board of Fire Commissioners
Fire District No. 4
Township of Howell

Resolution No. 06-11-2013-04

RESOLUTION AUTHORIZING THE APPOINTMENT AND DESIGNATION
OF A SUPERVISING OFFICER FOR PURPOSES OF THE DEFINED
CONTRIBUTION RETIREMENT PROGRAM (DCRP)

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has paid employees eligible for enrollment in the Defined Contribution Retirement Program (DCRP); and

WHEREAS, said eligible individuals will be enrolled in said retirement system; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is charged with the administration of the eligible employees'/officers' contribution and account and the contribution of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey; and

WHEREAS, Kate Sendzik Haines, Esq., effective June 11, 2013, will be serving in said capacity as Certifying Officer to administer said contributions and account; and

WHEREAS, effective June 11, 2013, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined to reorganize its operational structure and in doing so shall designate its Supervising Officer who shall oversee the Certifying Officer; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has determined that in order to fulfill its mandated responsibility, it is necessary to appoint a Supervising Officer; and

WHEREAS, the designated Supervising Officer shall be delegated the authority to act for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to all matters pertaining to the supervision of its Certifying Officer under the Defined Contribution Retirement Program.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, that it designate and appoint, Barry J. Osborn, C.P.A., Board Auditor, as Supervising Officer, effective June 11, 2013, for and on behalf of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to any and all issues pertaining to the Defined Contribution Retirement Program and supervision of the Board Certifying Officer; and

BE IT FURTHER RESOLVED, that said Barry J. Osborn, C.P.A., shall be empowered to bind or otherwise obligate the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, relative to fulfilling its mandated responsibilities as same pertains to DCRP and employee/officer members; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith are hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

CERTIFICATION

I, ROBERT KELLY, Clerk of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true and compared copy of this original Resolution now on file and of record in the District office which was duly adopted at a public hearing held on the 11th day of June, 2013.

I do further certify that the said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 4 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, on this 11th day of June, 2013.



ROBERT KELLY, CLERK
Board of Fire Commissioners
Fire District No. 4
Township of Howell

Resolution No. 06-11-2013-05

RESOLUTION AUTHORIZING PARTICIPATION IN THE DEFINED CONTRIBUTION
RETIREMENT PROGRAM (DCRP) PURSUANT TO
N.J.S.A. 43:15C-1. ET SEQ.

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, consists of five (5) members, each elected for a three (3) year term pursuant to the Laws of the State of New Jersey; and

WHEREAS, N.J.S.A. 40A:14-88 permits said members to receive compensation in office; and

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has established a compensation for each Commissioner and sets same forth in the appropriate budget line items for approval by the Department of Community Affairs, Division of Local Government Services, Local Finance Board, and by the voters within the District at the annual election held in February of each fiscal year and shall continue to do so; and

WHEREAS, the members in their official capacity as Commissioners on the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, qualify for enrollment in the New Jersey Defined Contribution Retirement Program (DCRP); and

WHEREAS, the Board desires that its eligible elected members participate in the New Jersey Defined Contribution Retirement Program (DCRP) and shall be responsible for remittance of the employees' share for Social Security coverage purposes of each official's participation in the Defined Contribution Retirement Program (DCRP).

NOW, THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, that it affirms it shall be responsible for the remittance of the employer's share for Social Security coverage for purposes of the employee's participation in the New Jersey Defined Contribution Retirement Program (DCRP); and

BE IT FURTHER RESOLVED, that the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, can utilize this formal action of the Board in any manner necessary to allow the Commissioner members to become a participating employees in the Defined Contribution Retirement Program (DCRP); and

BE IT FURTHER RESOLVED, that the Board Attorney, Auditor and Accountant are hereby authorized to prepare any and all documentation necessary to effectuate enrollment of the Board's membership into said program effective retroactive to March 1, 2010; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Clerk be authorized to execute any and all documents necessary to effectuate same; and

BE IT FURTHER RESOLVED, that the Board members shall be responsible for their respective contribution; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith are hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

CERTIFICATION

I, ROBERT KELLY, Clerk of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, do hereby certify that the foregoing is a true and compared copy of this original Resolution now on file and of record in the District office which was duly adopted at a public hearing held on the 11th day of June, 2013.

I do further certify that the said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is composed of - 5 - members,

and that - 4 - members were present and - 4 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, on this 11th day of June, 2013.

Robert J. Kelly

ROBERT KELLY, CLERK
Board of Fire Commissioners
Fire District No. 4
Township of Howell